

Evolution Hospitality Institute

RTO Provider: 91256

CRICOS Provider: 02869G



SIT30516 Certificate III in Events

CRICOS Code – 095579D

Course Outcomes

This qualification reflects the role of individuals who use a range of well-developed events administration or operational skills and knowledge to complete event-related work activities. Using discretion and judgement, they work with some independence under the guidance of more senior event personnel, using plans, policies and procedures to guide work activities.

Events are diverse in nature and this qualification provides a pathway to work for event or exhibition organisations operating in a range of industries including the tourism and travel, hospitality, sport, cultural and community sectors.

Career Opportunities

Graduates will be able to obtain a range of employment opportunities in areas such as conference assistant, event administrator, event operations assistant and more.

Entry Requirements

International Students: All International students must be at least 18 years of age, demonstrate completion of year 12 or its equivalent and a minimum of upper intermediate level English or IELTS 5.5.

Third Parties

Evolution Hospitality Institute has a range of agreements with Third Party Organisations providing recruitment services.

Prerequisites

There are no prerequisites associated with this qualification. Individuals may enter SIT30516 Certificate III in Events with limited or no vocational experience and without a lower level qualification.

Course fees

For the latest course fees and charges please visit our website at www.evolution.edu.au Or contact the Enrolment Team.

The following items are Included in the Course Costs:

- Electronic Device, eLearning resources

Course Duration

This is 40 weeks consisting of 20 hours training per week.

Course intake dates

For information on course dates and timetables please visit www.evolution.edu.au

Or contact the enrolment team Phone: 02 8275 5300

Training Delivery

Training for this course is delivered at Evolutions George street campus located at 552 George street Sydney. The course comprises a blend of theoretical and practical training and assessment.

Industry Work Placement

It is essential that whilst undertaking this course you have access to a workplace through either paid or unpaid employment as Industry Work Placement is part of this qualification.

Recognition of Prior Learning

Recognition of prior learning (RPL) may be obtained for skills and knowledge obtained through previous study or relevant experience obtained in Australia.

Pathways

The certificate III in Event provides participants with a variety of career pathway options including:

- Broad range of assistant roles in an office environment where planning events take place

Use of Skills and Knowledge

The skills and knowledge you will acquire will be useful for such roles as:

- Junior event or exhibition coordinator
- Functions Assistant

Course Content

The Certificate III in Events requires the completion of 13 units of competency including 6 core units and 7 electives.

Units of Competency

Core Units

SITEEVT001	Source and use information on the events industry
BSBWOR203	Work effectively with others
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITEEVT002	Process and monitor event registrations
SITXWHS001	Participate in safe work practices

Elective Units

SITXWHS002	Identify hazards, assess and control safety risks
SITTTSL008	Book supplier products and services
SITTTSL010	Use a computerised reservations or operations system
SITTTSL006	Prepare quotations
SITTTSL008	Book supplier products and services
BSBITU306	Design and produce business documents
SITHFAB002	Provide responsible service of alcohol

**The above list of electives are sample only*